

Title: Production Intern

Status: Seasonal

Reports to: Director of Operations and Production

Works with: Festival Staff, Incoming Company staff members

Dates: 5/22/12 – 8/30/12

Responsibilities:

- Opening and closing of all seasonal performance spaces and studios, which includes installation of full lighting and sound systems, laying multiple dance floors, and hanging repertory soft goods.
- Weekly load-in and load-out of touring company. General jobs include hanging and focusing lights, laying dance floors, constructing scenery, maintaining wardrobe, and the loading and unloading of trucks
- Operating all performances in positions such as Light Board Operator, Sound Board Operator, Fly Rail, Props, Wardrobe, or Crew Chief.
- Attendance at workshops in the proper and safe use of hand and power tools, equipment and hardware used in rigging, shop and stage carpentry.

Qualifications:

Candidates must demonstrate a genuine interest in technical theatre or production/stage management. They should be detail-oriented, organized, and efficient at multi-tasking. They must be able to work long hours through frequent interruptions, lift up to 50 pounds, work at heights up to 30 feet, complete projects both independently and collaboratively, and have excellent customer service skills. A successful candidate must be able to do all of this while maintaining a positive attitude and a sense of humor.

For full job descriptions and to apply please visit
<http://www.jacobspillow.org/education/internships/>